



PORT LUDLOW ART LEAGUE

Artist Event Participation Document

This Participation Agreement (“Agreement”) is entered into between Port Ludlow Art League, a Washington nonprofit corporation (“League”), and the undersigned artist (“Artist”).

1. Event Participation

The League grants Artist permission to participate in the _____ to be held on _____ at _____ in exchange for the participation fee of \$30 (members)/ \$40 (non-members).

2. Independent Seller Status

Artist acknowledges and agrees that:

- Artist is an independent seller and not an employee, agent, joint venturer, or partner of the League.
- The League does not sell, price, or negotiate the sale of Artist’s artwork.
- Customers purchase artwork directly from Artist.

3. Sales Tax Responsibility

Artist is solely responsible for:

- Determining whether Washington State and local sales tax applies to Artist’s sales;
- Registering with the Washington State Department of Revenue if required;
- Collecting, reporting, and remitting all applicable sales and use taxes;
- Maintaining required tax records.

The League does not collect or remit sales tax on Artist’s sales and assumes no responsibility for Artist’s tax compliance.

4. Payment Processing

Artist shall process all customer payments directly and shall not use League merchant accounts, cash registers, or payment systems unless expressly authorized in writing by the League.

5. Indemnification

Artist agrees to indemnify, defend, and hold harmless the League, its directors, officers, volunteers, and members from any claims, penalties, taxes, assessments, fines, or liabilities arising from:

- Artist's failure to collect or remit taxes;
- Misrepresentation of Artist's tax obligations;
- Artist's sales or business activities at the event.

6. Insurance and Risk of Loss

Artist assumes all risk of loss, theft, or damage to artwork, equipment, or personal property and is responsible for any insurance coverage desired.

7. Compliance with Laws and Policies

Artist agrees to comply with all applicable laws, League policies, and event rules, including safety and space requirements.

8. Use of Images and Promotion

Artist grants the League permission to use images of artwork and booth displays for promotional purposes without compensation.

9. Cancellation and Refund Policy

Participation fees are non-refundable if Artist cancels participation. The League may cancel participation for rule violations or safety concerns. Refunds will be considered on a case by case basis.

10. Governing Law

This Agreement is governed by the laws of the State of Washington.

11. Entire Agreement

This document constitutes the entire agreement between the parties and may be amended only in writing signed by both parties.

Artist Acknowledgment

By signing below, Artist acknowledges understanding and agreement to the terms of this Agreement.

Artist Name (*Print please*): _____ Business Name (*opt*) _____

Address: _____ Phone / Email: _____

Signature: _____ Date: _____